



Collection tin request form

Collection tins can be a great tool for fundraising if you are holding a public fundraising day or having a static collection in a public place like a bar or shop.

Please complete and return this form to: enquiries@the-gate-charity.org or post to the attention of the Chief Officer, The Gate Charity, 2 Ludgate, Alloa, FK10 2DR.

Name:

Address:

Postcode:

Telephone:

Email:

Signed:

Date:

Type of Collection Terms and conditions

Please tick the type of collection you will be holding:

Public area collection, e.g. street collection (permission needed from local authority)

Private venue collection, e.g. supermarket (permission needed from venue)

Static collection, e.g. shop or bar counter.

Duration of collection:

Number of collection tins (maximum 3):

Date of fundraising event:

- Permission for a collection must be granted from the appropriate persons. If the collection tin is for use in a public place, the local authority must be contacted.
- All collectors must be aged 18 or over.
- Any donations collected must be donated to The Gate Charity, registered charity number 42809.
- All donations collected must be submitted in full to The Gate Charity. No deductions made for expenses or fees can be made.
- All collection tins and monies must be submitted to The Gate Charity within one month of an event or collection.
- If the collection is static and ongoing, (e.g. a collection tin on a shop counter or bar,) Charity representatives will attend the location on a three-monthly timetable and replace your tin with an empty vessel. Representatives will have photographic ID and will not open the tin. We will post to you within five days, your certificate of collection.
- A witness, over the age of 18, must be present at the counting of donations.

Participation fair processing notice

Any personal information you share will be used solely for processing your collection tin request. All request forms will be held securely by The Gate Charity. We encourage a diverse range of perspectives and are committed to ensuring equality of opportunity.

How we process the information you provide

We take your privacy seriously and promise to never share your data. You can find out more about your rights, how we use your personal information and how we keep your details safe and secure by reading our Privacy Policy.